

FISHERIES SAMPLING BRANCH (FSB) FTE STAFF & PRIMARY RESPONSIBILITIES · NORTHEAST FISHERIES OBSERVER PROGRAM

 Mail: 166 Water Street, Woods Hole, MA 02453 · Location: 25 Bernard Saint Jean Drive, East Falmouth, MA 02536 · <http://www.nefsc.noaa.gov/femad/fsb/>

Name	Telephone	Email	Title	Position	Primary Projects and Responsibilities
David Potter	508-495-2262	David.Potter@noaa.gov	Branch Chief	FSB Branch Chief	Branch Administrator; personnel performance plans; National Observer Program Advisory Team representative
Mary Woodruff	508-495-2307	Mary.Woodruff@noaa.gov	Administrative Assistant	FSB Administrative Assistant	Facilities management; security; purchases, spending, and budget; time and attendance; travel orders; GOV and training room scheduling; website updates; notary public
Amy Van Atten	508-495-2266	Amy.Van.Atten@noaa.gov	Fishery Biologist	Operations Coordinator	Oversight of Observer Program operations; Industry funded scallop lead; seaday schedule; vessel selection; outreach; Fishermen Comment Cards; regulations; electronic monitoring
Pat Yoos	508-495-2338	Patricia.Yoos@noaa.gov	Fishery Biologist	COTR	Contracting Training Representative (COTR) for NEFOP's primary observer service provider; Data Release requests for fishermen
Mike Tork	508-495-2339	Mike.Tork@noaa.gov	Fishery Biologist	Mid-Atlantic Area Lead	Specialist in observer-related issues in the Mid-Atlantic region (NJ-NC); observer safety; safety training; sea turtle permit; alternative platform and beach based observing
Sara Wetmore	508-495-2227	Sara.Wetmore@noaa.gov	Fishery Biologist	Northeast Area Lead	Specialist in observer-related issues in the Northeast region (ME-NY); monthly accomplishments; website summaries and reports; sea turtle working group member
Joe Mello	508-495-2110	Joe.Mello@noaa.gov	Fishery Biologist	Data Processing Lead	Data loads, audits, checks, and entry; COTR on Blanket Purchase Agreement (BPA) for contracted work; shark identification and research; tag returns; pelagic fish permit
Gina Shield	508-495-2139	Gina.Shield@noaa.gov	Fishery Biologist	Database Lead	Data requests; data error reporting; seabird permit; seabird identification and research; marine mammal working group member
Katherine McArdle	508-495-2377	Katherine.McArdle@noaa.gov	Fishery Biologist	Data Quality Lead	Manual changes; sampling requests; trip editing; bonus program; data quality; observer protocols
Erin Kupcha	508-495-2031	Erin.Kupcha@noaa.gov	Fishery Biologist	Data Archive Lead	Scanning project; iPAQ (handheld data collection at-sea); Scallop Plan Development Team member; scallop data quality
Tania Lewandowski	508-495-2264	Tania.Lewandowski@noaa.gov	Fishery Biologist	Training Coordinator	Plans and schedules observer certification training and refresher trainings; curriculum development; training standards and requirements; certification of observers; identification guides and training aides
Nancy Lee Peltier	508-495-2356	Nancy.Lee.Peltier@noaa.gov	Computer Assistant	Support Assistant	Office purchases; fedex; property inventory; record keeping; data entry assistance
Janeen Quintal	508-495-2292	Janeen.Quintal@noaa.gov	Program Analyst	Special Access Area Analyst	Special Access Area reporting; trip tracking; Obscon data quality
Tom Gaffney	508-495-2147	Tom.Gaffney@noaa.gov	Special Agent	NOAA OLE Enforcement Liaison	Investigates and documents violations pertaining to observers; point of contact for NOAA OLE to the FSB; trains observers on identifying and documenting violations.
As Of:	9/27/2007				